



COUNTY OF ERIE

ERIE COUNTY CLERK'S OFFICE

HOW TO OBTAIN A COPY OF YOUR DEED

Certified copies of deeds recorded at the Erie County Clerk's Office can be easily obtained by coming to the office or submitting a request by mail.

Address:

Erie County Clerk's Office
92 Franklin Street
Buffalo, NY 14202

Office Hours:

Monday-Friday
9:00 a.m. to 4:30 p.m.

In order to request your deed you will need:

- Completed Request Form-including date of property purchase
 - The fee for certified copies is \$5
 - \$10 by mail (includes \$5 search fee)



MAIL IN REQUEST FOR CERTIFIED COPY OF DEED

Return this form with a self-addressed stamped envelope and a check or money order for \$10 made payable to the *Erie County Clerk*:

Erie County Clerk's Office
92 Franklin Street
Buffalo, NY 14202
Attn: Deed Request

NAME _____

PROPERTY ADDRESS _____

CITY, STATE, ZIP _____

PHONE # _____

PURCHASE DATE OF PROPERTY (APPROXIMATE) _____